

# POST-MASTER'S CERTIFICATE IN EDUCATIONAL LEADERSHIP AND ADMINISTRATION

GW's educational leadership and administration program has garnered national recognition and is designated as a program of distinction by the National Policy Board for Educational Administration (NPBEA). The program is nationally accredited by the Council for the Accreditation of Educator Preparation (CAEP). In addition, it is aligned with and embeds the National Educational Leadership Preparation (NELP) standards in all of its licensure courses and internship experiences.

The educational leadership and administration post-master's certificate (PMC) program is designed for working PreK-12 professionals. It serves educators in diverse school communities who are interested in PreK-12 school-based or central office leadership positions; PreK-12 school-based or central office supervisory positions; increased responsibility in PreK-12 teaching; and/or advanced levels of PreK-12 professional responsibility.

The post-master's certificate (PMC) licensure coursework and embedded internship opportunities prepare students to attain PreK-12 leadership positions in public and private schools, or similar organizations. The degree satisfies the credit, coursework, and field experiences required for administrative licensure in the District of Columbia, the Commonwealth of Virginia, and the partner states of the interstate compact agreement. Before enrolling, applicants should review their state regulations for administrative licensure or certification to ensure the acceptability of this program.

Visit the program website (<http://gsehd.gwu.edu/programs/post-masters-certificate-educational-leadership-and-administration/>) for additional information.

## ADMISSIONS

Admission deadlines: Fall – Rolling admissions

Spring – Rolling admissions

Summer – Rolling admissions

Standardized tests: M.A. Ed.H.D., Post-Master's Certificate, Ed.S.: Standardized tests not required.

Recommendations: Two (2) recommendations from an academic instructor/advisor or someone who can speak of your academic abilities.

Prior academic records: Transcripts are required from all colleges and universities attended, whether or not credit was earned, the program was completed, or the credit appears as transfer credit on another transcript. Unofficial transcripts from all colleges and universities attended should be uploaded to your online application. Official transcripts are required only of applicants who are offered admission.

Transcripts from institutions outside the United States must be accompanied by an official transcript evaluation from an accredited independent evaluating agency. Please be sure you request a detailed evaluation that includes all course titles, credit hours, grade-point average (GPA), United States degree equivalency, and date of degree conferral. For a list of acceptable foreign credential evaluation services.

Statement of purpose: In your statement of purpose, please address the following in an essay of no more than 750 words (please avoid using bullets and numbers in responding, but demonstrate your writing skills in a coherent essay):

(a) Rationale for seeking a degree in the field of Educational Administration and Administration at GW;

(b) Current knowledge, skills, and leadership experiences that contribute to the candidate's readiness to assume an administrative role as an equity-centered leader;

(c) Vision for serving as a leader who advocates and promotes equity, diversity, inclusion, and transformative practices in their school and communities.

Additional requirements: A resumé and an interview with a program advisor are required.

The M.A. Ed.H.D., Post-Master's Certificate, and Ed.S. require a minimum of one year of teaching experience.

International applicants only: Please follow this link - <https://graduate.admissions.gwu.edu/international-student-application-requirements> (<https://graduate.admissions.gwu.edu/international-student-application-requirements/>) - to review the International Applicant Information carefully for details on required documents, earlier deadlines for applicants requiring an I-20 or DS-2019 from GW.

### Supporting documents not submitted online should be mailed to:

Office of Graduate Admissions  
Graduate School of Education and Human Development  
The George Washington University  
2136 G Street, NW  
Washington, DC 20052

### Contact for questions:

[gsehdadm@gwu.edu](mailto:gsehdadm@gwu.edu) ~ 202-994-9283 (phone) ~ 202.994.7207 (fax)  
9:30 am – 6:00 pm, Monday through Friday

# REQUIREMENTS

<b>Code</b>	<b>Title</b>	<b>Credits</b>
<b>Required</b>		
EDUC 6232	Supervision of Curriculum, Instruction, and Assessment	
EDUC 6234	Foundations of K-12 Educational Leadership	
EDUC 6236	School Law and Policy	
EDUC 6240	Instructional Leadership for School Improvement	
EDUC 6246	School Finance and Resource Management for School Leaders	
EDUC 6287	Internship: Administration	